NEW YORK CITY FIRE PENSION FUND

ONE BATTERY PARK PLAZA, 9TH FLOOR
NEW YORK, NY 10004
(929) 436-0099

Christopher Jensen
Executive Director

Dear Retiree,

Below are the instructions to log on to the new **Retiree Self Service** Application. From here you will be able to:

- View and print your pension payroll stubs
- View and print your form 1099R.
- Enter and maintain your email address.
- View your current health deductions.

When you log on, please enter your primary email address. This will be used to relay information on pension and health coverage matters.

To access **RSS**, please Type the following link into the **address bar**: **https://a127-rss.nyc.gov**
Once you enter the RSS address, the page should read: **NYCAPS-RETIREES**

To log on enter your ID as follows:
ID consists of your pension system-pension number & suffix: for example, R-099999-0

Where "R" is the Fire Pension System, "099999" represents your pension No., and "0" represents your pension suffix. These are separated by dashes as illustrated above.

Next enter your password.

Your initial password is constructed as follows: the last 2 digits of your social security number, followed by an underscore (Shift key and dash), followed by your date of birth expressed numerically as MMDDCCYY (month, day, 4 digit year): **SS_MMDDCCYY**

Where "SS" is the last 2 digits of your SSN, and "MMDDCCYY" is your date of birth.

Once you log on, you will be prompted to change your password. Make sure it is something you will remember. Your password must be at least 8 characters long and include at least one special character, such as: **! @ # $ % ^ & * ( )- _ + = / **

If you have any questions or issues with the RSS site, please call **929-436-0099**, **Ext.8025**.

Rodney Henry
NYC Fire Pension Fund